



WE ACKNOWLEDGE THAT THE LAND ON WHICH WE GATHER IS IN TRADITIONAL MI'KMAW TERRITORY, AND WE ACKNOWLEDGE WITH RESPECT THE DIVERSE HISTORIES AND CULTURES OF THE BEOTHUK, MI'KMAQ, INNU, AND INUIT OF THIS PROVINCE.

#### **WELCOME!**

Dear Students,

Welcome to Grenfell Campus! Whether you are staying here just for a couple of months, your full degree, or longer, I want you to know that this place is your home, and we are here to listen to you, help you, and support you. I encourage you to carefully read this guide in detail as it contains some very important information for you to ensure that your Grenfell experience is as positive as possible. If you have any questions after reviewing this guide, please reach out any time and we're here to help!

Looking forward to working with all of you!

Angela Gomez

Angela Gomez

International Student Programming Coordinator
Regulated International Student Immigration Advisor

#### **INTERNATIONAL OFFICE**

Our office is located at AS 271 from Monday to Friday from 8:30am to 4:30pm-Summer hours are 8:30am to 4:00pm; 709-6396525- **gcinternational@mun.ca** 

www.mun.ca/grenfellcampus/student-life/international-students/







# **UPON ARRIVAL CHECKLIST**

- Contact your family. Let them know that you are ok.
- Attend Orientation. You can find the orientation schedule on the walls around campus!
- Pay your tuition fees at Bursar's Office (AS279) before Sept. 9! Fees are ALWAYS due on the first day of classes. If courses are added on or after this date, you have 48 hours to pay and avoid late fees. Late fees range from \$30 \$75 depending on the amount owing.
- Get your campus ID at the Library (LC 201)
- Learn about your health insurance and download your Guard.me healthcare card health by at
  guard.me/mun/myaccount. Use your MUN email to log in. You will need your healthcare
  card if you need to use the emergency services or get any prescriptions. For more
  information contact gcinternational@mun.ca.
- If applicable, register for the public Medical Care Plan (MCP) insurance that covers the costs of insured physician services and emergency services offered to Newfoundland and Labrador residents'.
- If you have not registered for courses, you can do it via MUN Self Service through **my.mun.ca** (if you need help, contact the Registrar's Office at **gcregistrarsoffice@mun.ca**)
- Connect with an academic advisor if you need any help or have questions about your courses.
   You can go to Registrar 's Office or email gcacademicadvising@mun.ca to book an appointment.
- Make sure to complete your Academic Integrity 1000 (INTG 1000) and Sexual Violence Awareness and Prevention (SVM 0204) Course on Brightspace.
- If you are a Science or Visual Arts student, make sure to register and complete your lab safety course/WHMIS on Brightspace.

Join Grenfell international on Facebook and Instagram.

# **IMPORTANT DATES**

| Sept 9,<br>2025     | Lectures begin, Fall semester.<br>Deadline for fees payment, Fall<br>semester                                                                                                                                                                                  | Nov. 24,<br>2025   | Registration begins for graduate students, Winter semester 2026.                                                                                                         |  |
|---------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| Sept 23,<br>2025    | Last day for undergraduate and graduate students to add courses, Fall semester. Last day for undergraduate students to drop courses and receive a 100% refund of tuition fees.                                                                                 | Dec. 5,<br>2025    | Lectures end, Fall semester.                                                                                                                                             |  |
| Sept. 30,<br>2025   | National Day for Truth and Reconciliation, lecture break. Last day for undergraduate students to drop courses and receive a 50% refund of tuition fees, Fall semester. Last day for graduate students to request a leave of absence or withdraw from programs. | Dec. 8-16,<br>2025 | Examination period, Fall semester. The examination period will include Sunday, December 14 but with reduced number of exams.                                             |  |
| Oct 9, 2025         | Last day for undergraduate students to drop courses and receive a 25% refund of tuition fees, Fall semester. No tuition fees are refunded for courses dropped after this date.                                                                                 | Jan. 5, 2026       | Returning students can contact student housing for spring and fall applications.                                                                                         |  |
| Oct. 13 -14<br>2025 | Fall semester lecture break.                                                                                                                                                                                                                                   | Jan. 6, 2026       | Lectures begin, Winter semester.                                                                                                                                         |  |
| Nov. 4,<br>2025     | Last day for undergraduate students<br>and graduate students to drop<br>courses without academic prejudice,<br>Fall semester.                                                                                                                                  | Jan. 20,<br>2026   | End of Regular Registration Period<br>and last day for undergraduate and<br>graduate students to add courses,<br>Winter semester.                                        |  |
| Nov. 5,<br>2025     | Registration begins for eligible students registering in undergraduate courses, Winter semester 2026.                                                                                                                                                          | Jan. 27,<br>2026   | Last day for undergraduate students to drop courses and receive a 50% refund of tuition fees, Winter semester.                                                           |  |
| Nov. 11,<br>2025    | Remembrance Day,, lecture break.                                                                                                                                                                                                                               | Feb. 3,<br>2026    | Last day for undergraduate students<br>to drop courses and receive a 25%<br>refund of tuition fees, Winter<br>semester. No tuition fees are<br>refunded after this date. |  |

| Feb. 23-27<br>2026  | Winter semester lecture break.                                                                                                                                    | May 18,<br>2026    | Last day for undergraduate and graduate students to add courses, 6-week Intersession. Last day for undergraduate students to drop courses and receive a 100% refund of tuition fees, 6-week Intersession.                                                                          |  |
|---------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| Mar 3,<br>2026      | Last date for undergraduate and graduate students to drop courses without academic prejudice, Winter semester.                                                    | May 21,<br>2026    | Last day for undergraduate students to drop courses and receive a 50% refund of tuition fees, 6-week Intersession.                                                                                                                                                                 |  |
| Mar 23,<br>2026     | Registration begins for eligible students registering in undergraduate courses, for 14-week Spring semester, 6-week Intersession, and 6-week Summer session 2026. | May 25,<br>2026    | Last day for all students to add courses,<br>Spring semester, and for undergraduate<br>students to drop courses and receive a<br>100% refund of tuition fees. Last day for<br>undergraduate students to drop courses<br>and receive a 25% refund of tuition fees,<br>Intersession. |  |
| Apr 6<br>2026       | Registration begins for graduate students, 14-week Spring semester, 6-week Intersession and 6-week Summer session, 2026.                                          | Jun 1 2026         | Last day for undergraduate students to<br>drop courses and receive a 50% refund of<br>tuition fees, 14-week Spring semester.<br>Final date for graduate students to request<br>a leave of absence.                                                                                 |  |
| Apr 8,<br>2026      | Lectures end, Winter semester.                                                                                                                                    | Jun 8, 2025        | Last day for undergraduate students to<br>drop courses and receive a 25% refund of<br>tuition fees, Spring semester. No tuition<br>fees will be refunded for Spring semester<br>courses dropped after this date.                                                                   |  |
| Apr 13-<br>22, 2026 | Examination period, Winter semester.                                                                                                                              | Jun 19, 2025       | Lectures end, 6-week Intersession.                                                                                                                                                                                                                                                 |  |
| May 11,<br>2026     | Lectures begin, 14-week Spring<br>semester and 6-week<br>Intersession.                                                                                            | June 22-24<br>2026 | Semester lecture break, 14-week Spring<br>semester.<br>Examination period, 6-week Intersession.                                                                                                                                                                                    |  |
| May 14,<br>2026     | Annual Spring Convocation,<br>Corner Brook.                                                                                                                       | Jul 6, 2026        | Last date for all students to drop courses without academic prejudice, 14-week Spring semester. Last day for all students to add courses, 6-week Summer session and for undergraduate students to drop courses and receive a 100% refund of tuition fees, 6-week Summer session.   |  |

| Jun 8,<br>2025        | Last day for undergraduate students to drop courses and receive a 25% refund of tuition fees, 14-week Spring semester. No tuition fees will be refunded for 14-week Spring semester courses dropped after this date. Last date for undergraduate and graduate students to drop courses without academic prejudice, 6-week Intersession. | July 13,<br>2026  | Last day for undergraduate students to drop courses and receive a 25% refund of tuition fees, 6-week Summer session. No tuition fees will be refunded for 6-week Summer session courses dropped after this date. |  |
|-----------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| Jun 19,<br>2025       | Lectures end, 6-week<br>Intersession.                                                                                                                                                                                                                                                                                                   | July 27,<br>2026  | Last date for undergraduate and graduate students to drop courses without academic prejudice, 6-week Summer session.                                                                                             |  |
| June<br>22-24<br>2026 | Semester lecture break, 14-week<br>Spring semester.<br>Examination period, 6-week<br>Intersession.                                                                                                                                                                                                                                      | Aug. 7,<br>2026   | Lectures end, 14-week Spring semester.                                                                                                                                                                           |  |
| Jul 6,<br>2026        | Last date for all students to drop courses without academic prejudice, 14-week Spring semester. Last day for all students to add courses, 6-week Summer session. Last day for undergraduate students to drop courses and receive a 100% refund of tuition fees, 6-week Summer session.                                                  | Aug. 8,<br>2026   | Lectures end, 6-week Summer<br>session. Lectures will follow the<br>Friday schedule.                                                                                                                             |  |
| Jul 9,<br>2026        | Last day for undergraduate<br>students to drop courses and<br>receive a 50% refund of tuition<br>fees, 6-week Summer session.                                                                                                                                                                                                           | Aug 10-15<br>2026 | Examination period, 6-week<br>Summer session and 14-week<br>Spring semester.                                                                                                                                     |  |

# COMMON ACRONYMS AND PHRASES AND CAMPUS MAP

AS - Arts and Science Building

**BA** - Bachelor of Arts

**BBA** - Bachelor of Business Adminstration

**BED** - Bachelor of Education

**BFA -** Bachelor of Fine Arts

**BN** - Bachelor of Nursing

**BRM -** Bachelor of Resource Management

**BSC** - Bachelor of Science

**BYOM -** Bring your own mug

**CA** - Chalet Advisor

**CR -** Crossroads

**CSJ -** Canada Summer Jobs

**FA -** Fine Arts Building

**FC-** Forestry Centre

**GSCU -** Grenfell Campus Student Union

**LC-** Library and Computing Building

MCP - Medical Care Plan

**MUCEP -** Memorial Undergraduate Career

Experience Program

**MUN -** Memorial University of Newfoundland

**NL/NFLD-** Newfoundland and Labrador

**RA -** Resident Advisor

**SI -** Supplemental Instruction

**SIN -** Social Insurance Number

**SWASP -** Student Work and Services Program

**VA-** Visual Arts

# **IMPORTANT OFF CAMPUS TELEPHONE NUMBERS**

| Name                                                                                  | Phone Number                                 | Name                                                                                               | Phone Number                                                 |
|---------------------------------------------------------------------------------------|----------------------------------------------|----------------------------------------------------------------------------------------------------|--------------------------------------------------------------|
| Emergency Numbers  Campus Enforcement and Patrol (CEP) City Food Bank Fire Department | 709-637-2888<br>709-634-2655<br>709-637-1616 | Emergency Numbers  Hospital Royal Canadian Mounted Police Royal Newfoundland Constabulary (Police) | 709-637-5000<br>709-637-4433<br>709-637-4100                 |
| <b>Taxis</b><br>City Cabs<br>Corner Taxi<br>Star Taxi                                 | 709-634-6565<br>709-634-5662<br>709-634-4343 | Pharmacies<br>Lawton's Drugs<br>Shoppers Drug Mart<br>Sobeys Pharmacy<br>Wal-Mart Pharmacy         | 709-639-8971<br>709-639-7178<br>709-639-1004<br>709-634-2454 |

# INTERNATIONAL STUDENT SUPPORT IMMIGRATION ADVISING

As an international student, it is important to learn how the conditions of your study permit can affect your daily life. Whether it is the number of courses that you take per semester, taking time off from your studies, dropping courses, changing institutions, working in Canada, among others. Scan the codes below to learn more:

# **IMMIGRATION APPOINTMENTS**

Email **gcimmigration@mun.ca** or scan the QR code to book an in-person or a virtual appointment with a Regulated International Student Immigration Advisor. The advisor can only advise on matters relates to your temporary stay as a student.



# PERMANENT RESIDENCY APPOINTMENTS

The office of Immigration and Multiculturalism of NL provides information about the provincial pathways to become a permanent resident every second Friday. To book an appointment, email **gcimmigration@mun.ca**.



# PERMANENT RESIDENCY SESSIONS

Different information sessions regarding multiple permanent residency pathways are available during the semester. These sessions can be found in two Brightspace courses:

- Grenfell International Student Services
- Immigration Support for International Students





# FOREIGN HEALTH INSURANCE

All international students are automatically enrolled in our mandatory foreign Health insurance <u>Guard.Me</u>. It is important to have your healthcare card with you as you will need it in case of an emergency or to get any prescriptions. Otherwise, you will be expected to pay for any emergency medical services. Note that:

- You are only enrolled if you are a registered student and are enrolled in courses. If you are not registered in Spring, you will not be enrolled but can <u>purchase coverage</u> by emailing nclark@mun.ca.
- The cost of the insurance is \$261.59 per semester. You can see th
- Coverage dates align with the semester. For example, coverage for Spring is May 1 to August 31.
- Your GuardMe policy number and healthcare card will be sent to your MUN email within the first 30 days of the semester.
- For information on coverage and making a claim, you can visit guard.me/mun/myaccount. Use your MUN email to log in.
- Your dependents are not automatically enroll. If you cannot get your healthcare card or have questions, please email <a href="mailto:nclark@mun.ca">nclark@mun.ca</a>.

## **COVERAGE**

Guard.me offers some emergency and nonemergency services. Coverage information can be found in your guard.me account by downloading your policy.

# **MOBILE DOCTOR**

Connect with Canadian doctors via Maple, a telemedicine company, as a part of your health benefits. Maple provides access to doctors, Canada wide, on your phone, tablet or computer anytime, anywhere.

Seeing a doctor on Maple is safe and reliable, and can help prevent the need to go to a walk-in clinic or Emergency Room.

Your doctor can give you a diagnosis, a prescription, and even a lab requisition. Register and create an account at <a href="https://www.guard.me/mobiledoctor">www.guard.me/mobiledoctor</a>.

## **GUARD.ME OPT OUT**

You are eligible to opt out from the foreign health insurance plan if one of these statements applies to you:

- I am studying outside of Canada (including students in IEP-G/IEBP-G studying online from outside of Canada)
- I am sponsored by one of the following groups who provide me with insurance: Libyan Scholarship program through CRIF
- I am a refugee claimant and covered under the Federal Government
- I am a full-time student (excludes undergraduate students on a work term and IEP-G/IEBP-G) with valid MCP
- Graduate students are only eligible to opt out in their first semester or Fall semester unless could not meet opt out deadlines due to delay/ineligibility of MCP coverage dates
- If you are part time student, you are not eligible to opt out
- If you are an IEP-G/IEBP-G student studying from within Canada, you are not eligible to opt out

Students can opt out at the beginning of the semester by visiting <a href="https://www.guard.me/mun">www.guard.me/mun</a>.

# FOREIGN HEALTH INSURANCE





# **GUARDME STUDENT SUPPORT PROGRAM**

You can now access GuardMe Student Support Program by guard.me/mun or by calling 1-844-451-9700

Outside of North America, call 001-416-380-6578 anywhere and anytime of the day. keep.meSAFE provides students with real-time and/or appointment-based in 60+ languages for any school, health, or general life concern at no cost to you. keep.meSAFE is completely confidential within the limits of the law, so no one – including your family, friends, or professors will ever know you used the program unless you choose to tell them.

# **GET HELP AND ADVICE ABOUT:**

- Being successful at school
- Practical issues while studying
- Relationships with friends and family
- Language and cultural barriers
- · Stress, sadness and loneliness
- · Balancing work and school
- · Difficulty adjusting to life in Canada

# MEDICAL CARE PLAN

The **Medical Care Plan** (MCP) is the provincial health insurance free to residents of Newfoundland and Labrador, including your family and dependants. With MCP, you can see a doctor on Campus, find a family doctor, or go to a walk-in clinic.

Under MCP, you will be covered for:

- Doctor's visits
- Surgical, diagnostic and therapeutic procedures
- Pre- and post-operative care
- Maternal care
- Radiology services
- Certain in-hospital dental surgeries
- Other services

To apply you need to:

- Be a full-time student and have an enrollment letter issued within 30 days
- Have a study permit valid for at least one year
- Have a copy of your passport
- MCP application form (www.gov.nl.ca/hcs/mcp/)

You can bring or send all a copy of your documents to the international office. MCP applications are mailed Friday mornings.

# **DENTAL AND EYE CARE**

Neither MCP nor GuardMe cover dental or eye care. In some emergency situations, dental care can be covered by both insurance providers. The undergraduate and graduate student unions provide alternative insurance that students can opt into. Contact your student union to learn more about this service. International students must be eligible to opt out of guard.me in order to enroll in the student union health insurance.





# CANADA SERVICES CLINICS

There are multiple Canadian services that you can avail of as an international students. As an example, Service Canada offers an in-person tax clinic during the first week of classes in the fall and winter semester. Check the orientation schedule to find out about the dates.

During the winter semester, the international office offers multiple virtual and in-person tax information sessions. The Business faculty offers an on-campus tax clinic.

Keep an eye on your email, Brightspace, and social media to find out when these sessions will take place.

## INFORMATION SESSIONS AND SOCIAL EVENTS

The international office hosts different sessions and events during the semester. These include tax sessions, SIN clinics, banking support, school trips, and social gatherings. Stay connected through our social media and email to find out more. If you want to plan a particular cultural event, check how you can organize it through our Connect program!



# INTERNATIONAL OFFICE PROGRAMS

Besides studying with us, you can gain meaningful new experiences that will help you grow personally and professionally. Memorial's Online Record of Experience (MORE) provides you with a catalogue of activities which you can participate in and add to your resume or CV. These are some of your programs that you can add to your more transcript: To participate in any of our programs, send an email to gcinternational@mun.ca

# CONNECT

Connect is a series of staff-supported, student-led initiatives that allow students to engage with the community by hosting events celebrating the various cultural identities of our campus community. Connect can lead you and guide you with your project and can contribute with small funding to support your event.

#### **CORNER BROOK TRANSIT M-CARD**

If you want to move around Corner Brook, you can either get student passes at the bookstore, or you can visit the International Office to claim the new Transit M-Cards free of cost. With the card you can add funds online to your account at any time and purchase daily or semester bus passes. Visit the office and bring your student ID to claim one. Only one card per student will be provided.

#### **CULTURE TO COMMUNITY**

If you are interested in volunteering with children or education is part of your career goal, . Culture-to-Community (C2C) is the program for you.

The C2C program is aimed at promoting cultural awareness, sensitivity and respect for all individuals in western Newfoundland and Labrador through an equity, diversity, inclusion and anti-racism (EDIAR) lens. C2C links students in the kindergarten to grade 12 school system in Western Newfoundland with students at Grenfell Campus.

These programs seek to bring different perspectives into schools in Western Newfoundland and Labrador. All materials and transportation to the schools are provided by the International Office.

## **GROCERY SHUTTLE**

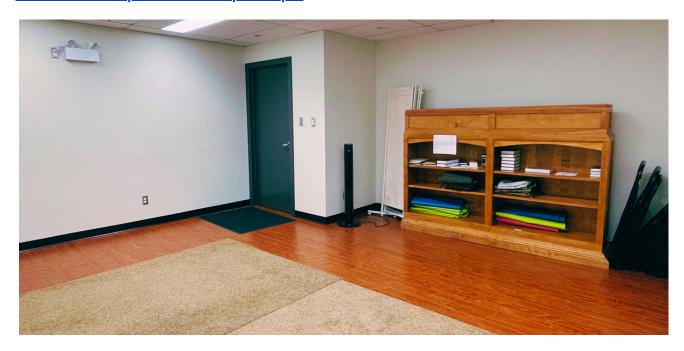
If you want to move around Corner Brook, you can either get student passes at the bookstore, or you can visit the International Office to claim the new Transit M-Cards free of cost. With the card you can add funds online to your account at any time and purchase daily or semester bus passes. Visit the office and bring your student ID to claim one. Only one card per student will be provided.



# INTERNATIONAL OFFICE PROGRAMS

## **MULTIFAITH SPACE**

Our Multi-faith Space is located in AS273 in the Arts and Science building and it is open to all students every day of the week. You can book the space by contacting the international office or by visiting www.roombookportal.mun.ca/portal/p/



# **OFF-CAMPUS ACCOMMODATIONS**

The Off-Campus Student Housing service offered by the Grenfell Campus International Office is designed to support all Grenfell students in finding available rental accommodation in the Corner Brook area. Students who want to get notified about updates can email the international office.

# THE GRENFELL PEER SUPPORT PROGRAM

Help new international students to transition to Grenfell Campus! Current Grenfell students are paired with new, incoming international students for the purpose of creating a social network for these students before they arrive in Canada.

Some of the ways you can help new students is answer questions about a wide variety of topics including:

- Their experiences as an international student living in Corner Brook
- Where to go and who to talk to about campus and community resources
- How to get involved in campus life
- Cultural norms in Canada and what to expect

Would you like to volunteer? Email gcinternational@mun.ca.

# ACADEMIC SUPPORT FERRISS HODGETT LIBRARY

#### gclibrary@mun.ca

LC 208, Ext. 6236

The Ferriss Hodgett Library provides students with a wide variety of study spaces and free access to millions of books, ebooks, scholarly journals and articles, streaming films, and more to meet their needs. If a needed resource is located on another campus, students can also request material from most Memorial University Library locations.

Additionally, the library has an extensive lending collection of over 200 board games, wellness resources like happy lamps and yoga mats, noise cancelling headphones, calculators, and more. Librarians are available Monday-Friday to offer research and citation support.

To learn more about the Ferriss Hodgett Library, request a quick tour from a librarian or visit **www.library.mun.ca/grenfell/** and follow the library on social media (linked at the bottom of the website).

# **ONLINE LEARNING (BRIGHTSPACE)**

MUN Login

MUN Login is your gateway to accessing a number of Memorial's online services.

 Set up your MUN account at <u>my.mun.ca</u>. You will need it for course registration, payments, transcripts, online learning (Brightspace), and other services.

Brightspace is Memorial University's Learning Management System used in the delivery of both on campus and on-line courses. Whether you are taking courses online or in-person, you will be using Brightspace. You will find assignments, quizzes, discussion forums, course resources, among other important tools there. To login, visit <a href="https://online.mun.ca/d2l/loginh/">https://online.mun.ca/d2l/loginh/</a>.





# ACADEMIC SUPPORT LEARNING CENTRE

#### gcstudentservices@mun.ca

AS 234, Ext. 2589

Grenfell Campus is committed to providing a barrier-free institution and giving equal opportunity to all students. The Learning Centre provides students at Grenfell with a variety of services and programs, specifically in the areas of academic and career support. These include:

- Writing Assistance
- Math Assistance
- Supplemental Instruction (SI)
- Peer Tutoring
- Study Skills Seminars
- Services for students with special needs

Students requiring special consideration because of a disability should contact Brad Elliot at **gcaces@mun.ca** or ext. 2589.

# ACADEMIC ADVISING AND THE OFFICE OF THE REGISTRAR

#### gcacademicadvising@mun.ca

AS 277 Ext. 6298

The Registrar's Office is primarily responsible for Academic Advising. This department helps students with course registration for undergraduates as well as advise on course selection based on program requirements. The office also helps students with:

- transcripts
- confirmation of registration
- course listings for undergraduate programs
- assistance with Memorial Self-Service
- transfer credits
- course audits
- enrollment letters

If you are thinking about dropping courses or taking a break from your studies, visit the international office before you decide.

# WRITING SUPPORT FOR STUDENTS WHO USE ENGLISH AS A SECOND/ADDITIONAL LANGUAGE

One-on-one writing support can be available, free of charge, to in-degree students who use English as a second/additional language. Please contact **mhalford@mun.ca** to request an appointment.

# RECREATION AND CPS

#### RECREATION

bmarsden@mun.ca

AS271, Ext. 6248

Grenfell Campus offers a distinctive program of recreation and wellness activities that contribute to the well-being and personal and social development of students. Students at Grenfell have the opportunity to participate in a variety of different recreation programs, such as: intramural sports, fitness classes, downhill skiing, and snow shoeing.

Students can now avail of the Marina Redmond Centre that is owned and operated by the City of Corner Brook but located conveniently at Grenfell Campus.

Students will have access to a fitness center, pool, sauna, gymnasium. This will be a mandatory rec fee on your student account. If you do not see it there you can opt in.

Competitive sport has become a priority for Grenfell Campus. There are currently three competitive teams at our campus. The Grenfell Warriors Women's Basketball, Men's Basketball, and Women's Volleyball. Tryouts for all teams will be held in September.

CHECK OUT OUR
GRENFELL ATHLETICS
WEBSITE











# **GRENFELL CAMPUS SERVICES**

## **BOOKSTORE**

AS 207 Ext. 6264

The bookstore carries textbooks, school supplies, including art supplies, as well as Memorial University memorabilia, greeting cards, bus passes, and gifts.

#### CAMPUS ENFORCEMENT AND PATROL

#### gccep@mun.ca

AS 201, Ext. 6210

Campus Enforcement and Patrol (CEP) is responsible for providing safety and security services 24 hours a day, 365 days of the year at Grenfell Campus. CEP responds to requests for routine and emergency services, enforces rules and regulations of the campus buildings, grounds, as well as parking areas, student medical transport, lost and found services, crime prevention, security information and public assistance. CEP also runs a walk safe program.

## **CAREER SERVICES**

#### twy675@mun.ca

AS271, Ext. 6490

Career Services will be available to all students. This service is central to the learning experience at Grenfell Campus. We will host career related seminars, workshops, and fairs through the academic year. Individual appointments with an advisor can be booked by sending an email.

# SCHOLARSHIPS AND AWARDS OFFICE

#### x2dmm@mun.ca

AS269, Ext 6232

The Scholarships and Awards Office provides students with information on scholarships and emergency student loans. For more information, scan the QR code.

#### **BURSARS OFFICE**

#### gcbursarsoffice@mun.ca

AS 279, Ext. 6286

Students can pay their fees online via your Memorial Self Service, through online banking, or in person at the Bursar's Office. Please note that all payments made through credit cards are subject to convenience fees.

## **CAMPUS FOOD BANK**

#### gcstudentservices@mun.ca

AS114, Ext. 6232

This service is run by student volunteers, and it is available for Grenfell students with a valid campus ID. Students are allowed to use this service once a month and provides enough food for two to three days to students in need. All information pertaining to students who use the emergency food bank is kept confidential.

#### **GRADUATE STUDIES**

#### gcgraduateschool@mun.ca

FC402, Ext. 6585

At Grenfell, Memorial University's beautiful west coast campus, you'll be part of a close-knit and inclusive community, where your professors will know you by name. As an internationally ranked, multidisciplinary university, we provide diverse and high-quality programing to prepare graduates for a successful and exciting career.

# **GRENFELL CAMPUS SERVICES**

## **EXCHANGE PROGRAMS**

#### gcexchangeprograms@mun.ca

AS 277, Ext. 6298

Grenfell undergraduate students who are enrolled in a Grenfell degree program have the opportunity to participate in an outbound exchange program if they wish. Students can choose to go on exchange to any number of places, for up to two semesters.

The options for exchange include the North 2 North program: an exchange network of 40+ universities throughout Finland, Greenland, Iceland, Norway Sweden, Denmark, France, and the UK; the University Mobility of the Asia Pacific (UMAP) program: an exchange network offering experiences with pacific coast member institutions in more than 40 nations; and our more than 100 bilateral exchange relationships with higher education institutions around the globe.

## INDIGENOUS STUDENT SERVICES

#### gcindigenous@mun.ca

AS278, Ext. 4606

Grenfell Campus, Memorial University of Newfoundland is located in traditional Mi'kmaw territory. There are over 280 self-identified Indigenous students on campus. Grenfell Campus understands Indigenous as having First Nations, Inuit, or Métis ancestry. Programs and services for Indigenous students include the Grenfell Campus Student Union Indigenous Caucus, an Indigenous Student Room, Kekina'mut Indigenous Peer Liaison Program, Indigenous Awareness events, and culturally safe spaces for students to practice smudging and Kullik/Qulliq lighting (native traditional practices).

## SEXUAL HARASSMENT OFFICE

#### f9jw@mun.ca

AS271, Ext. 6258

The Sexual Harassment Office Advisor offers private and confidential information and consultations for students, staff and faculty of all Memorial campuses and institutes. The Sexual Harassment advisor, who makes regular visits to Grenfell Campus, also provides information and coordination regarding informal and formal resolutions, as well as referrals for services (as requested). View Memorial's Sexual Harassment and Sexual Assault policy and the University-wide procedures for Sexual Harassment and Sexual Assault concerns and complaint here: www.mun.ca/sexualharassment/.





# **GRENFELL CAMPUS SERVICES**

# STUDENT HOUSING FOR INTERNATIONAL STUDENTS ON CAMPUS

#### gchousing@mun.ca

RES221

International students who have been accepted to live in student housing for the fall semester, will be automatically enrolled for the winter semester with a date to opt-out. If you are planning to live in student housing during the Spring semester, you must apply before March 31st. For the following fall semester, make sure that you apply on time as spots are filled out quickly.

# **OFF-CAMPUS SUMMER <u>ACCOMMODATIONS</u>**

**OFF-CAMPUS SUMMER** 

#### ptd@mun.ca

Conference Services provides students with on-campus accommodation and temporary off-campus summer accommodation.

# GRENFELL CAMPUS SERVICES STUDENT LINIONS

Both unions provide health and dental insurance through Green Shield Canada (GSC) with more affordable plans for students. In order to be eligible for their insurance, you must have a valid MCP card.

# GRENFELL UNDERGRADUATE STUDENT UNION

Established over 20 years ago, the Grenfell Campus Student Union advocates for the rights of all students who attend Grenfell Campus. They are responsible for a number of services on campus such as The GCSU Backlot, GCSU Dining Hall, GCSU Health and Dental plan (offered through Greenshield), and more!

To find out more about the Grenfell Campus Student Union (GCSU) visit their website at: **www.gcsuonline.ca/.** The Grenfell Undergraduate Student Union (GCSU) has multiple caucuses that students can be part of. This includes the International Student Caucus and the Black student Caucus.

# **GRADUATE STUDENT UNION**

#### gsu@gsumun.ca

The Graduate Students' Union is comprised approximately 3500 graduate students at the Memorial University of Newfoundland. Members of the GSU are able to vote in referenda of the Union, seek election for positions on the Board of Directors, vote at general meetings, represent the Students' Union through various university committees, and participate in events and avail of membership services.

# INTERNATIONAL AND BLACK STUDENT CAUCUS

Getting involved with a student caucus is great experience and an excellence way to support your community. From organising cultural events such as Holi and the annually recognition of Black History Month, students have the opportunity to collaborate together while establishing friendships. The international office supports some of this caucus initiatives during the semesters.





# **USEFUL INFORMATION**

- Sales Tax is common in Canada. The price tag is not the final price. There is a 15% tax on the price tag.
- If you are from a tropical country be prepared to face extreme winter.
- You need to contact a pharmacy if you need to get prescriptions. Show your healthcare card (guard.me or GSC) before you pay as prescriptions may be covered.
- Use the available and Free resources such as student discounts, university resources and rewards or bonuses.
- Undergraduate students: Maintain a minimum of three courses each semester to remain a full-time student.
- Ask an immigration advisor if you are eligible to work in Canada. If so, ask what documents you need!
- Don't buy a car as soon as you come to Canada as there are many expenses associated with it like your monthly payments, insurance, winter and summer tires, registration etc.
- Introduce yourself to your professor and departments on campus. During the school year, your professors and the staff on-campus are your best friends. Introduce yourself and try to get to know them.
- If you wish to opt out of guard.me (your health insurance), and enroll in the student union health plan, visit **guardme/mun**.
- Keep a track of the university calendar as well as your course due dates. One missed assignment could cost you the whole course.
- Feeling lonely and nostalgic is normal. Grenfell Campus provides counseling through CPS and Keep.me Safe.
- Always carry change. Public transit costs \$3.25 per ride. You can buy bus passes at the bookstore

# **UNIVERSITY POLICIES**

Grenfell Campus, Memorial University's Student Code of Conduct reflects the expectation that students will conduct themselves in compliance with university regulations and policies, departmental policies, and federal, provincial and municipal laws, as well as codes of ethics that govern students who are members of regulated professions. The Code outlines behavior which the university considers to be non-academic misconduct offences, and the range of remedies and/or penalties which may be imposed. Academic misconduct is governed by the Memorial University Calendar and other university policies

For more information please read the follow documents:

- Student Code of Rights and Responsibilities
- Academic Misconduct

